



## **CEMETERY PREPAREDNESS**

Members of the WVCFA should be prepared for the possibility of what may be extreme days ahead. We should now be pro-active in our preparedness for these days. Below are items each of us should verify within each cemetery organization. While this list may not contain all of the elements each of us utilize, it will give a basic guideline that we can use as a check off list, and even add to, that will help us through this time of the Covid-19 issue. **Should you have additional items that should be included, please share those items with us by returning them to Chad's office.**

### **CONCERNING MAINTENANCE**

1. Verify that you would have adequate fuel supplies for all machinery and that each piece of equipment is in proper working condition. If needed, have a "mock" service and go through each piece of equipment that would be used in an interment.
2. Maintain mowing so that lot pins can be located easily
3. Discuss with employees the fact that their working hours may have to be erratic as multiple services may be required daily.

### **CONCERNING OFFICE STAFF**

4. When meeting with a family, make certain that they understand the amount of family members that may be present when making arrangement for services. The amount of family members must be maintained by state requirements at this time.
5. Have key employees (2, if possible) and family member(s) verify that interment space is accurate
6. Create an atmosphere of understanding between office staff, cemetery workers and the family being served.
7. Have exact communication with funeral directors as to the details of each service.

The industry is in a time of "uncharted waters". We must make certain that we can "shine" in a time when we are tested. The Covid-19 virus could, possibly, cause a great stress on our businesses. Hopefully, we will not have to face any dark days ahead, but we must be prepared for the possibility of an increase in deaths that we have not seen in our time.